

Fees & Charges

2017/18

Business Improvement Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Data subject access requests (unit cost)	10.00	10.00	0.00	0.00

Community Services Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Leisure Centres				
<u>Standard rated & inclusive of VAT</u>				
ALL THE FOLLOWING ACTIVITIES ARE INCLUSIVE TO ACTIVE AND CHOICE MEMBERSHIP CARD HOLDERS				
Adult				
Casual Swimming	4.50	4.55	0.05	1.11
Family Swim Ticket	11.50	11.70	0.20	1.74
Hinksey Swimming	6.10	6.10	0.00	0.00
Hinksey Family Swim Ticket	18.00	18.30	0.30	1.67
Hinksey (early/late)	4.70	4.60	(0.10)	(2.13)
Hinksey Family Swim Ticket (early/late)	11.80	11.70	(0.10)	(0.85)
Sauna (LPLC)	6.30	6.30	0.00	0.00
Sauna & Swim (LPLC)	7.60	7.70	0.10	1.32
Water Workout	6.40	6.40	0.00	0.00
Badminton (per person)	3.60	3.65	0.05	1.39
Squash (per person)	4.10	4.15	0.05	1.22
U17/Over 60s/ Student				
Casual Swimming	2.80	2.90	0.10	3.57
Hinksey Swimming	4.00	4.10	0.10	2.50
Hinksey (early/late)	2.80	2.80	0.00	0.00
Sauna (LPLC)	3.10	3.20	0.10	3.15
Sauna & Swim (LPLC)	4.80	4.90	0.10	2.08
Water Workout	4.20	4.30	0.10	2.38
Badminton (per person)	2.60	2.70	0.10	3.85
Squash (per person)	2.70	2.80	0.10	3.70
Bonus Concessionary*				
Casual Swimming	1.20	1.30	0.10	8.33
Hinksey Swimming	1.20	1.30	0.10	8.33
Hinksey (early/late)	1.20	1.30	0.10	8.33
Sauna (LPLC)	1.20	1.30	0.10	8.33
Sauna & Swim (LPLC)	2.40	2.20	(0.20)	(8.33)
Water Workout	3.20	1.30	(1.90)	(59.38)
Badminton (per person)	1.20	1.30	0.10	8.33
Squash (per person)	1.20	1.30	0.10	8.33
ALL THE FOLLOWING ACTIVITIES ARE INCLUSIVE TO ACTIVE AND CHOICE MEMBERSHIP CARD HOLDERS				
Adult				
Gyms	8.10	8.25	0.15	1.90
Express Induction – Proficient user	20.00	20.38	0.38	1.90
Beginner Induction– 1 Hr Cardio 1 Hr Resistance (Free)	22.00	22.40	0.40	1.81
Fitness programme	13.30	13.50	0.20	1.47
Programme & Health Review	9.10	9.20	0.10	1.13
Fitness Classes	6.40	6.50	0.10	1.51
Table Tennis	3.40	3.45	0.05	1.39
Racket Hire	1.50	1.50	(0.00)	(0.10)
U17/Over 60s/ Student				
Gyms	4.30	4.40	0.10	2.27
Aspires Academy	3.20	3.30	0.10	3.13
Express Induction – Proficient user	10.00	10.20	0.20	2.00
Beginner Induction– 1 Hr Cardio 1 Hr Resistance (Free)	11.00	11.00	0.00	0.00
Fitness programme	7.00	7.30	0.30	4.29
Programme & Health Review	6.20	6.40	0.20	3.23
Aspires Academy Induction	11.00	11.30	0.30	2.73
Fitness Classes	4.20	4.30	0.10	2.38
Table Tennis	2.60	2.70	0.10	3.85
Racket Hire	1.50	1.50	0.00	0.00
Bonus Concessionary*				
Aspires Fitness Gyms	1.20	1.30	0.10	8.33
Aspires Academy	1.20	1.30	0.10	8.33
Express Induction – Proficient user	5.00	5.00	0.00	0.00
Beginner Induction	5.00	5.00	0.00	0.00
Fitness programme	5.00	5.00	0.00	0.00
Programme & Health Review	5.00	5.00	0.00	0.00
Aspires Academy Induction	5.00	5.00	0.00	0.00
Fitness Classes	3.20	1.30	(1.90)	(59.38)
Table Tennis	1.20	1.30	0.10	8.33
Racket Hire	0.50	0.50	0.00	0.00

Community Services Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
ALL THE FOLLOWING ACTIVITIES ARE INCLUSIVE TO CHOICE MEMBERSHIP CARD HOLDERS				
Adult				
Skate general session	8.00	8.15	0.15	1.88
Tea time skate (Family Skate/Twilight)	5.20	5.30	0.10	1.95
Skate Disco Session	8.00	8.15	0.15	1.84
Family Skate Ticket (for 5)	28.50	29.00	0.50	1.75
Family Skate Ticket (for 4)	23.50	23.95	0.45	1.93
After School or Family Skate (5)	23.50	23.95	0.45	1.92
After School or Family Skate (4)	18.00	18.30	0.30	1.68
Disco family Skate (for 5)	34.00	34.50	0.50	1.46
Disco family Skate (for 4)	27.00	27.50	0.50	1.85
Skate Training 1	7.00	7.10	0.10	1.47
Skate Training 2	3.00	3.05	0.05	1.65
Guardian Fee (spectators who are supervising children)	1.20	1.20	0.00	0.23
Adult Group Lesson	38.00	38.70	0.70	1.85
U17/Over 60s/ Student				
Skate general session	6.20	6.40	0.20	3.23
Tea Time Skate (Family/ Twilight)	5.30	5.40	0.10	1.89
Skate Disco Session	8.00	8.20	0.20	2.50
Thursday evening Student Disco	4.80	4.90	0.10	2.08
Skate Training 1	4.70	4.80	0.10	2.13
Skate Training 2	2.50	2.60	0.10	4.00
Golden Blades (over 50)	4.30	4.40	0.10	2.33
Guardian Fee (spectators who are supervising children)	1.50	1.50	0.00	0.00
Junior Group Lesson	33.00	35.00	2.00	6.06
Bonus Concessionary				
Skate general session	2.00	2.00	0.00	0.00
Tea Time Skate	2.00	2.00	0.00	0.00
Skate Disco Session	2.00	2.00	0.00	0.00
Skate Training 1	2.00	2.00	0.00	0.00
Skate Training 2	2.00	2.00	0.00	0.00
Golden Blades (over 50)	2.00	2.00	0.00	0.00
Guardian Fee (spectators who are supervising children)	1.00	1.00	0.00	0.00
OTHER CHARGES (per session)				
Adult				
Aqua Natal	9.00	9.00	0.00	0.00
Physical Assessment	22.00	22.00	0.00	0.01
Body Fat Analysis	12.50	12.50	0.00	0.00
Aerobic Capacity Analysis	12.50	12.50	0.00	0.00
Fi-tech cholesterol test	12.50	12.50	0.00	0.00
GP Referral Sessions	1.50	1.30	(0.20)	(13.33)
GP Referral Sessions (Consultation 1)	5.50	5.80	0.30	5.45
Choice & Active				
Aqua Natal	7.80	7.90	0.10	1.32
Physical Assessment	12.00	12.20	0.20	1.63
Body Fat Analysis	6.40	6.50	0.10	1.56
Aerobic Capacity Analysis	6.40	6.50	0.10	1.56
Fi-tech cholesterol test	7.10	6.50	(0.60)	(8.45)
GP Referral Sessions	1.30	1.30	0.00	0.00
GP Referral Sessions (Consultation 1)	5.50	5.60	0.10	1.82
U17/Over 60s/ Student				
Aqua Natal	7.80	7.80	0.00	0.00
Aspires Physical Assessment	12.30	12.30	0.00	0.00
Body Fat Analysis	7.10	7.10	0.00	0.00
Aerobic Capacity Analysis	7.10	7.10	0.00	0.00
Fi-tech cholesterol test	7.10	7.10	0.00	0.00
GP Referral Sessions	1.30	1.30	0.00	0.00
GP Referral Sessions (Consultation 1)	5.50	5.50	0.00	0.00
Bonus Concessionary Membership				
Aqua Natal	4.20	4.20	0.00	0.00
Aspires Physical Assessment	6.50	6.50	0.00	0.00
Body Fat Analysis	3.50	3.50	0.00	0.00
Aerobic Capacity Analysis	3.50	3.50	0.00	0.00
Fi-tech cholesterol test	3.50	3.50	0.00	0.00
GP Referral Sessions	1.30	1.30	0.00	0.00
GP Referral Sessions (Consultation 1)	5.50	5.50	0.00	0.00

Community Services Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
SWIMMING LESSONS				
Adult				
Adult Swim Lessons (Per hour)	12.30	12.50	0.20	1.63
Adult Private Swim Lessons (Per half hour)	20.50	20.80	0.30	1.46
Choice, Active & Aqua				
Junior Swim Lessons (Per half hour)	6.00	6.10	0.10	1.67
Adult Swim Lessons (Per hour)	11.00	11.20	0.20	1.82
U17/Over 60s/ Student Slice				
Junior Swim Lessons (Per half hour)	6.00	6.10	0.10	1.67
Private Swim Lessons (Per half hour)	20.50	20.85	0.35	1.71
Adult Swim Lessons (Per hour)	9.00	9.15	0.15	1.67
Bonus Slice				
Junior Swim Lessons (Per half hour)	3.50	3.55	0.05	1.43
Adult Swim Lessons (Per hour)	7.20	7.30	0.10	1.39
<u>Standard rated & inclusive of VAT</u>				
Direct Debit Membership				
Choice Card				
Adult	49.00	48.90	(0.10)	(0.20)
Adult Corporate	44.10	44.00	(0.10)	(0.23)
Couple	84.00	30.50	(53.50)	(63.69)
Family (2 adults + 2 children)	111.00	83.50	(27.50)	(24.77)
Family Flex (1adult +3 children)	92.00	112.00	20.00	21.74
Family Corporate	99.90	99.00	(0.90)	(0.90)
Family Flex (1adult +3 children) Corporate	82.80	91.70	8.90	10.75
Concession (Individual)	31.00	82.50	51.50	166.13
Student Peak	37.00	36.60	(0.40)	(1.08)
Student Off Peak	30.00	30.50	0.50	1.67
Bonus Concessionary	25.00	19.00	(6.00)	(24.00)
Centre Only (new)	n/a	34.00		
Swim Only				
Adult	34.00	34.65	0.65	1.91
Over 60	20.00	20.00	0.00	0.00
Under 17	13.00	20.30	7.30	56.15
Family	69.00	70.30	1.30	1.89
Adult Corporate	30.60	n/a		
Family Corporate	62.10	n/a		
Adult Rink				
Skate Training	55.50	56.50	1.00	1.81
Choice plus skate training	80.00	80.15	0.15	0.19
Junior Rink				
Skate Training	42.00	42.80	0.80	1.90
Choice plus skate training	52.50	52.70	0.20	0.38
Annual Card				

Community Services Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Choice Card				
Adult 12 months for 11	539.00	537.50	(1.50)	(0.28)
Couple 12 months for 11	924.00	918.00	(6.00)	(0.65)
Family 12 months for 11 (2 adults + 2 children)	1221.00	1232.00	11.00	0.90
Family 12 months for 11 (1 adult + 3 children)	1012.00	999.99	(12.01)	(1.19)
Concession	341.00	335.50	(5.50)	(1.61)
Student 9 month Peak	299.00	292.50	(6.50)	(2.17)
Student 9 month Off Peak	230.00	244.00	14.00	6.09
Swim Only				
Adult 12 months for 11	374.00	381.00	7.00	1.87
Over 60	220.00	220.00	0.00	0.00
Under 17	143.00	223.30	80.30	56.15
Family	759.00	773.30	14.30	1.88
Adult (Hinksey)	195.00	198.00	3.00	1.54
Over 60 / under 17(Hinksey)	99.00	99.00	0.00	0.00
Family (Hinksey)	375.00	380.00	5.00	1.33
Skate				
Adult Choice Plus Skate Training	856.90	880.80	23.90	2.79
Junior Rink Plus Annual	564.30	579.80	15.50	2.75
Other Cards				
Choice				
Bolt on	30.40	31.20	0.80	2.63
Bolt on	19.80	22.20	2.40	12.12
Bonus				
Adult	2.90	3.00	0.10	3.45
Dependent	1.00	1.00	0.00	0.00
Staff				
Family	39.00	39.70	0.70	1.80
Individual wet & dry	27.00	27.50	0.50	1.86
Individual dry	21.00	21.40	0.40	1.90
Swim School				
Adult	51.00	52.30	1.30	2.55
Child	27.50	28.70	1.20	4.36
Reward (booking card)				
All	0.00	0.00	0.00	
Sport Pitches (per match unless other wise stated)				
Cricket				
Grass wicket - weekend & bank holidays (Cutteslowe & Horspath 1)	57.00	58.00	1.00	1.75
Grass wicket - weekdays (Cutteslowe & Horspath 1)	44.10	44.90	0.80	1.81
Grass Wicket - weekend & bank holidays (Horspath 2)	n/a			
Grass Wicket - weekdays (Horspath 2)	n/a			
Adults				
Full Size Pitch weekend & Bank holidays	40.00	40.70	0.70	1.75
Full Size Pitch weekend & Bank holidays 10 game booking - No VAT *	334.00	340.00	6.00	1.80
Full Size Pitch weekdays	30.80	31.40	0.60	1.95
Full Size Pitch weekdays 10 game - No VAT	257.00	262.00	5.00	1.95
Under 17's				
Full Size Pitch weekend & Bank holidays	20.50	20.90	0.40	1.95
Full Size Pitch weekend 10 game booking - No VAT	171.00	174.00	3.00	1.75
Full Size Pitch weekdays	15.90	16.20	0.30	1.89
Full Size Pitch weekdays 10 game - No VAT	n/a			
Under 11's				
Mini football	13.90	14.20	0.30	2.16
Mini football 10 game - No VAT	116.00	118.00	2.00	1.72
Five a side pitch	28.70	29.20	0.50	1.74
Court Place Farm Stadium inc changing rooms	116.00	118.00	2.00	1.72
Court Place Farm Stadium floodlights	39.00	39.70	0.70	1.79
Floodlit 5 a side (East Oxford) per hour	39.00	39.70	0.70	1.79
Floodlit football pitch (Rose Hill) per hour	39.00	39.70	0.70	1.79

Community Services Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Other Charges				
Baseball	47.20	48.00	0.80	1.69
Rugby	39.50	40.20	0.70	1.77
Tarmac floodlit training area per hour	18.50	18.80	0.30	1.62
Horspath Floodlights per hour	39.00	39.70	0.70	1.79
Athletics Adult	4.30	4.40	0.10	2.33
OCAC Member Athletics Adult	3.10	3.20	0.10	3.23
OCAC Member Athletics Adult - 12 week pass	74.00	75.00	1.00	1.35
Athletics Junior	2.60	2.60	0.00	0.00
OCAC Member Athletics Junior	2.00	2.00	0.00	0.00
OCAC Member Athletics Junior - 12 week pass	47.00	47.80	0.80	1.70
Athletics Match (senior)	400.00	407.00	7.00	1.75
Athletics Match (junior)	226.00	230.00	4.00	1.77
Athletics track centre with lights	39.00	39.70	0.70	1.79
Pavilions/Changing rooms				
Adults	20.20	20.60	0.40	1.98
Concessionary Rate (including U17's)	10.10	10.30	0.20	1.98
Under 11's	5.10	5.20	0.10	1.96
Adults 10 game booking - No VAT *	168.00	171.00	3.00	1.79
Concessionary Rate (including U17's) 10 game booking - No VAT *	84.00	86.00	2.00	2.38
Under 11's 10 game booking - No VAT *	42.30	43.10	0.80	1.89
Tea Room per hour	17.50	17.80	0.30	1.71
Summer Activities				
Tennis Court Hire - Adult	7.00	6.00	(1.00)	(14.29)
Tennis Court Hire - Concessions	3.60	3.00	(0.60)	(16.67)
Tennis Court Hire Floodlit - Adult	n/a	7.00		
Tennis Court Hire Floodlit - Concessions	n/a	4.00		
Bowls Adult	2.60	2.60	0.00	0.00
Bowls Conc.	1.40	1.40	0.00	0.00
Bowls Bonus Slice	1.30	1.30	0.00	0.00
Putting Adult	2.60	2.60	0.00	0.00
Putting Conc.	1.40	1.40	0.00	0.00
Putting Bonus	1.40	1.40	0.00	0.00
Putting Family Rate	5.40	5.50	0.10	1.85
Volley Ball < 10 people	1.30	1.30	0.00	0.00
Volley Ball > 10 people	12.30	12.50	0.20	1.63
Equipment Hire Bowls	1.30	1.30	0.00	0.00
Equipment Hire Tennis	1.30	1.30	0.00	0.00
Equipment Hire Putting	1.30	1.30	0.00	0.00
Sales lost tennis ball	1.30	1.30	0.00	0.00
Sales lost golf ball	1.30	1.30	0.00	0.00
Crazy Golf (Cutteslow)				
Family Ticket including golf club hire	15.00	15.30	0.30	2.00
Single Adult	6.00	6.10	0.10	1.67
Single Child	4.00	4.10	0.10	2.50
Club and ball hire	1.30	1.30	0.00	0.00
Mini Golf (Florence Park and Bury Knowle)				
Family Ticket including hire of clubs and balls	8.00	8.10	0.10	1.25
Single Adult	4.00	4.10	0.10	2.50
Single Child	2.00	2.00	0.00	0.00
Club and ball hire	1.30	1.30	0.00	0.00
Annual Club Charges				
Bowls				
Per Green (7 days a week) per season	2,550.00	2,596.00	46.00	1.80

Community Services Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Tennis				
Hard Court per season	2,100.00	2,138.00	38.00	1.81
Grass Court per season	2,400.00	2,443.00	43.00	1.79
Hard Court (floodlit) per season	2,550.00	2,596.00	46.00	1.80
Equipment Provided and Prices				
Goal Nets (set)	73.00	74.00	1.00	1.37
Corner Posts (each)	10.10	10.30	0.20	1.98
Corner Flags (each)	5.10	5.20	0.10	1.96
Net Pegs (each)	0.80	0.80	0.00	0.00
Soft Broom	12.30	12.50	0.20	1.63
Dust Pan & Brush	12.30	12.50	0.20	1.63
Dust Bin (each)	21.30	21.70	0.40	1.88
Other Charges				
Use of wrong pitch	35.90	36.50	0.60	1.67
Cost for over running per 10 minutes	7.20	7.30	0.10	1.39
Community Centres Fees and Charges				
Charges per hour session unless stated				
East Oxford Games Hall - hire of games hall	16.00	16.30	0.30	1.88
East Oxford Games Hall - hire of 10 sessions in advance	12.80	13.00	0.20	1.56
East Oxford Games Hall - Badminton court hire (new arrangement)	7.20	7.30	0.10	1.39
Rose Hill Community Centre - Bill Buckingham Ballroom tier 1	100.00	40.00	(60.00)	(60.00)
Rose Hill Community Centre - Bill Buckingham Ballroom tier 2	25.00	25.00	0.00	0.00
Rose Hill Community Centre - Norman Brown 1 tier 1	40.00	20.00	(20.00)	(50.00)
Rose Hill Community Centre - Norman Brown 1 tier 2	20.00	15.00	(5.00)	(25.00)
Rose Hill Community Centre - Norman Brown 2 tier 1	30.00	15.00	(15.00)	(50.00)
Rose Hill Community Centre - Norman Brown 2 tier 2	15.00	10.00	(5.00)	(33.33)
Rose Hill Community Centre - Norman Brown 1&2 tier 1	70.00	35.00	(35.00)	(50.00)
Rose Hill Community Centre - Norman Brown 1&2 tier 2	30.00	25.00	(5.00)	(16.67)
Rose Hill Community Centre - NBH teapoint tier 1	5.00	5.00	0.00	0.00
Rose Hill Community Centre - NBH teapoint tier 2	0.00	0.00	0.00	0.00
Rose Hill Community Centre - Youth 1 (hall) tier 1	40.00	20.00	(20.00)	(50.00)
Rose Hill Community Centre - Youth 1 (hall) tier 2	15.00	15.00	0.00	0.00
Rose Hill Community Centre - Youth 2 (chill out) tier 1	25.00	15.00	(10.00)	(40.00)
Rose Hill Community Centre - Youth 2 (chill out) tier 2	10.00	10.00	0.00	0.00
Rose Hill Community Centre - Youth 2&3 (chillout/kitchen) tier 1	30.00	20.00	(10.00)	(33.33)
Rose Hill Community Centre - Youth 2&3 (chillout/kitchen) tier 2	15.00	15.00	0.00	0.00
Rose Hill Community Centre - Youth 1&3 tier 1	45.00	20.00	(25.00)	(55.56)
Rose Hill Community Centre - Youth 1&3 tier 2	20.00	15.00	(5.00)	(25.00)
Rose Hill Community Centre - Youth 1,2&3 tier 1	75.00	40.00	(35.00)	(46.67)
Rose Hill Community Centre - Youth 1,2&3 tier 2	25.00	25.00	0.00	0.00
Rose Hill Community Centre - wedding	Up to 1200			
Rose Hill Community Centre - community wedding	15% discount on community rate			
Rose Hill Community Centre - Gym - monthly DD adult	23.00	23.50	0.50	2.17
Rose Hill Community Centre - Gym - monthly DD adult concession	15.00	15.00	0.00	0.00
Rose Hill Community Centre - Gym - monthly DD junior/65+	14.00	14.00	0.00	0.00
Rose Hill Community Centre - Gym - monthly DD junior/65+ concession	10.00	10.00	0.00	0.00
Rose Hill Community Centre - Gym - Family - monthly DD	60.00	61.00	1.00	1.67
Rose Hill Community Centre - Gym - Family - monthly DD concession	40.00	41.00	1.00	2.50
Rose Hill Community Centre - Gym - Adult casual	5.00	5.10	0.10	2.00
Rose Hill Community Centre - Gym - Adult casual concession	3.50	3.50	0.00	0.00
Rose Hill Community Centre - Gym Junior	3.50	3.50	0.00	0.00
Rose Hill Community Centre - Gym Junior concession	2.50	2.50	0.00	0.00
Blackbird Leys Community Centre - Jack Argent Rm tier 1	15.00	15.00	0.00	0.00
Blackbird Leys Community Centre - Jack Argent tier 2	10.00	10.00	0.00	0.00
Blackbird Leys Community Centre - Jack Argent tier 3	7.50	7.50	0.00	0.00
Blackbird Leys Community Centre - Meeting rm tier 1	10.00	10.00	0.00	0.00
Blackbird Leys Community Centre - Meeting rm tier 2	7.50	7.50	0.00	0.00
Blackbird Leys Community Centre - Meeting rm tier 3	5.00	5.00	0.00	0.00
Blackbird Leys Community Centre - Sports Hall tier 1	20.00	20.00	0.00	0.00
Blackbird Leys Community Centre - Sports Hall tier 2	15.00	15.00	0.00	0.00
Blackbird Leys Community Centre - Sports Hall tier 3	10.00	10.00	0.00	0.00
Blackbird Leys Community Centre - IT Suite (3hr Session)	9.00	9.00	0.00	0.00
Jubilee Centre - Hall, meeting rm, kitchen	15.00	15.00	0.00	0.00
East Oxford Community Centre - Upstairs Hall weekdays - tier 1	10.00	10.00	0.00	0.00
East Oxford Community Centre - Upstairs Hall weekdays - tier 2	11.00	11.00	0.00	0.00
East Oxford Community Centre - Upstairs Hall weekdays - tier 3	16.00	16.00	0.00	0.00
East Oxford Community Centre - Upstairs Hall Eve & Wkd - tier 1	12.00	12.00	0.00	0.00

Community Services Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
East Oxford Community Centre - Upstairs Hall Eve & Wkd - tier 2	13.00	13.00	0.00	0.00
East Oxford Community Centre - Upstairs Hall Eve & Wkd - tier 3	17.00	17.00	0.00	0.00
East Oxford Community Centre - downstairs Hall weekdays - tier 1	10.00	10.00	0.00	0.00
East Oxford Community Centre - downstairs Hall weekdays - tier 2	11.00	11.00	0.00	0.00
East Oxford Community Centre - downstairs Hall weekdays - tier 3	16.00	16.00	0.00	0.00
East Oxford Community Centre - downstairs Hall Eve & Wkd - tier 1	12.00	12.00	0.00	0.00
East Oxford Community Centre - downstairs Hall Eve & Wkd - tier 2	13.00	13.00	0.00	0.00
East Oxford Community Centre - downstairs Hall Eve & Wkd - tier 3	17.00	17.00	0.00	0.00
East Oxford Community Centre - Lounge weekdays - tier 1	9.00	9.00	0.00	0.00
East Oxford Community Centre - Lounge weekdays - tier 2	10.00	10.00	0.00	0.00
East Oxford Community Centre - Lounge weekdays - tier 3	15.00	15.00	0.00	0.00
East Oxford Community Centre - Lounge Eve & Wkd - tier 1	11.00	11.00	0.00	0.00
East Oxford Community Centre - Lounge Eve & Wkd - tier 2	12.00	12.00	0.00	0.00
East Oxford Community Centre - Lounge Eve & Wkd - tier 3	16.00	16.00	0.00	0.00
East Oxford Community Centre - Kitchen weekdays -	10.00	10.00	0.00	0.00
East Oxford Community Centre - Kitchen weekdays - over 3 hours	23.00	23.00	0.00	0.00
East Oxford Community Centre - Kitchen weekdays - over 5 hours	33.00	33.00	0.00	0.00
East Oxford Community Centre - Kitchen Eve & Wkd -	12.00	12.00	0.00	0.00
East Oxford Community Centre - Kitchen Eve & Wkd - over 3 hrs	28.00	28.00	0.00	0.00
East Oxford Community Centre - Kitchen Eve & Wkd - over 5 hrs	45.00	45.00	0.00	0.00
East Oxford Community Centre - Hall, Kitchen & Lounge tier 1&2 eve	80.00	80.00	0.00	0.00
East Oxford Community Centre - Hall, Kitchen & Lounge tier 1&2	100.00	100.00	0.00	0.00
East Oxford Community Centre - Hall, Kitchen & Lounge tier 3 wkdays	125.00	125.00	0.00	0.00
East Oxford Community Centre - Hall, Kitchen & Lounge tier 3 wkd	150.00	150.00	0.00	0.00
Barton Neighbourhood Centre - tier 1	19.00	19.00	0.00	0.00
Barton Neighbourhood Centre - tier 2	17.10	17.10	0.00	0.00
Events Charges				
Local Charity Events (per day)				
Small	50.00	50.00	0.00	0.00
Medium	100.00	100.00	0.00	0.00
Large	250.00	250.00	0.00	0.00
Extra-Large	500.00	500.00	0.00	0.00
Bond Payable £250 - £1,500				
Oxford Community Event (per day)				
Small	100.00	100.00	0.00	0.00
Medium	250.00	250.00	0.00	0.00
Large	350.00	350.00	0.00	0.00
Extra-Large	500.00	500.00	0.00	0.00
Bond Payable £250 - £1,500				
National Charity Events (per day)				
Small	250.00	250.00	0.00	0.00
Medium	400.00	400.00	0.00	0.00
Large	750.00	750.00	0.00	0.00
Extra-Large	1,250.00	1,250.00	0.00	0.00
Bond Payable £250 - £1,500				
City centre cultural performances (per day)				
Bond Payable £250	25 - 50	25 - 50		
Bonn Square - use of power/electricity	25 - 100	25 - 100		
Commercial Events				
1. City Centre - Bonn Sq, Broad St, Gloucester Green & other city locations (per day)				
Small	1,000.00	1,000.00	0.00	0.00
Medium	1,500.00	1,500.00	0.00	0.00
Large	2,000.00	2,000.00	0.00	0.00
Bond Payable £500 - £1,500				
2. Gloucester Green Market (per day)				
weekday	750.00	750.00	0.00	0.00
weekend	1,000.00	1,000.00	0.00	0.00
Bond Payable £500 - £1,500				
3. City Parks (per day)				
Small	1,000.00	1,000.00	0.00	0.00
Medium	1,500.00	1,500.00	0.00	0.00
Large	2,000.00	2,000.00	0.00	0.00

Community Services Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Extra-Large	4,000.00	4,000.00	0.00	0.00
Circus & Funfair	750.00	750.00	0.00	0.00
Circus & Funfair - community rate)	500.00	500.00	0.00	0.00
Bond Payable £500 - £2,500				
Non Refundable Environment Impact Fee	500 - 1000	500 - 1000		
4. Neighbourhood Parks (per day)				
Small	800.00	800.00	0.00	0.00
Medium	1,000.00	1,000.00	0.00	0.00
Large	1,200.00	1,200.00	0.00	0.00
Circus & Funfair	750.00	750.00	0.00	0.00
Circus & Funfair - community rate)	500.00	500.00	0.00	0.00
Bond Payable £500 - £1,500				
5. Local Parks (per day)				
Small	500.00	500.00	0.00	0.00
Medium	750.00	750.00	0.00	0.00
Large	1,000.00	1,000.00	0.00	0.00
Circus & Funfair	750.00	750.00	0.00	0.00
Circus & Funfair - community rate)	500.00	500.00	0.00	0.00
Bond Payable £500 - £1,500				
Sports Tournaments & associated events				
Bond Payable £250 - £1,500				
Promotional/Marketing				
Half Day	500.00	500.00	0.00	0.00
Full Day	1,000.00	1,000.00	0.00	0.00
Roaming & Sampling - no infrastructure: Full Day	500.00	500.00	0.00	0.00
Bond Payable £500 - £1,500				
Site visits - Park Rangers	75 per hour	75 per hour		
Education				
Oxford LEA - £2.50pp, min charge £25				
Oxford Non LEA - £5.00pp, min charge £50				
Non-Oxford LEA - £5.00pp, min charge £50				
Non-Oxford Non LEA - £6.00pp, min charge £60				
Use of existing Premises Licence (500-4999 people)				
Commercial	150.00	150.00	0.00	0.00
Local Charity & Community	25.00	25.00	0.00	0.00
Late application/submission fee if timescales/deadlines not met			0.00	0.00
	75.00	75.00		
South Park - Large Sized Events (over 499 people)				
Application Fee: non-refundable - Commercial	500.00	500.00	0.00	0.00
Application Fee: non-refundable - Local Community & Local Charity			0.00	0.00
	100.00	100.00		
Application Fee: National Charity	250.00	250.00	0.00	0.00
Filming - Commercial				
1. Half Day (4 hours or less)				
Small	250.00	250.00	0.00	0.00
Medium	500.00	500.00	0.00	0.00
Large	1,000.00	1,000.00	0.00	0.00
Bond Payable £250 - £1,500				
2. Full Day				
Small	500.00	500.00	0.00	0.00
Medium	1,000.00	1,000.00	0.00	0.00
Large	2,000.00	2,000.00	0.00	0.00
Bond Payable £250 - £1,500				
Filming - Non Commercial				
1. Half Day				
Small	75.00	75.00	0.00	0.00
Medium	150.00	150.00	0.00	0.00
Large	300.00	300.00	0.00	0.00
Bond Payable £250 - £1,000				
2. Full Day				
Small	150.00	150.00	0.00	0.00
Medium	300.00	300.00	0.00	0.00
Large	600.00	600.00	0.00	0.00
Bond Payable £250 - £1,500				

Community Services Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Road Closures				
Commercial Event Road Closures- Events (under 500 people)	100	100	0.00	0.00
Commercial Event Road Closures- Market and Street Fairs	250	250	0.00	0.00
Commercial Event Road Closures- Events (500 or more people)	300	300	0.00	0.00
Road closure with no commercial element inc street parties	No Fee	No Fee		
St Giles Fair Tolls - reasonable charges to be set by Head of Community Services				
Events & Culture notes: For Filming requests with less than 7 days notice, all charges will be doubled				
Small Event: 0-100 people				
Medium Event: 100-499 people				
Large Event: 500-4999 people				
Extra Large Event: 5000+ people				
Extra-Extra Large Event: 20,000+ people				
Filming (small): crew size 1-5 people				
Filming (medium): crew size 6-11 people				
Filming (large): crew size 12 + people				
Town Hall Charges				
Room Charges - Commercial Rates (Hourly rate shown. Bookings must be for a minimum of 2 hours)				
Main Hall	250.00	260.00	10.00	4.00
Assembly Room	150.00	160.00	10.00	6.67
Old Library	150.00	160.00	10.00	6.67
Long Room	90.00	90.00	0.00	0.00
Meeting Rooms	75.00	75.00	0.00	0.00
Room Charges - Community/Charity Rates (Hourly rate shown. Bookings must be for a minimum of 2 hours)				
Main Hall	125.00	130.00	5.00	4.00
Assembly Room	75.00	80.00	5.00	6.67
Old Library	75.00	80.00	5.00	6.67
Long Room	45.00	45.00	0.00	0.00
Meeting Rooms	37.50	37.50	0.00	0.00
<u>Social Events Packages</u>				
Civil Ceremonies (Based on 2 hours room hire, with one hour prior to the ceremony start time and one hour after)				
Main Hall	595	655	60.00	10.08
Assembly Room/Old Library	495	545	50.00	10.10
Court Room (new for 16/17)	395	435	40.00	10.13
St Aldate's Room	250	275	25.00	10.00
Wedding Receptions (per hour)				
Main Hall	250	260	10.00	4.00
Assembly Room/Old Library	150	160	10.00	6.67
St Aldate's Room	150	160	10.00	6.67
	75	75	0.00	0.00
Discounts				
Social Event Off - Peak Monday/Tuesday only				
Concessionary Meetings				
Preparation, Clearance or Rehearsal				
6 hours or more consecutive at the standard price				
Agency Commission room hire fees (maximum)	15%	15%	0.00	0.00
Royalties - based on total box office sales,				
Classical Concerts	4.80%	4.80%	0.00	0.00
Pop Concerts	3%	3%	0.00	0.00
Variety Performances	2%	2%	0.00	0.00
All other events including music, films, video, DVD films or promotional events	9%	9%	0.00	0.00

Community Services Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Box Office				
Minimum fee of £25 or 10% of sales (whichever is greater)	13%	13%	0.00	0.00
Technical Facilities				
Data Projector	50	50	0.00	0.00
Main Hall Projector & Screen (new for 16/17)	150	150	0.00	0.00
Flipchart, pad & pens (inc. in DDR)	15	15	0.00	0.00
Laptop computer (internal use only)	55	55	0.00	0.00
Lectern – table	FOC	FOC		
Lectern – free standing	FOC	FOC		
Long Room - AV Equipment	55	55	0.00	0.00
PA system (Main Hall)	100	100	0.00	0.00
Large Screen	55	55	0.00	0.00
Small pop up screen	27.5	27.5	0.00	0.00
Stage extension - Small	100	100	0.00	0.00
Stage extension - Large	200	200	0.00	0.00
Round table with linen cloth	14	14	0.00	0.00
Musical Equipment				
Organ – Events	110	110	0.00	0.00
Organ – rehearsal/practice (<i>per hour</i>)	13.5	13.5	0.00	0.00
Piano – events	75	75	0.00	0.00
Piano – rehearsal/practice (<i>per hour</i>)	13.5	13.5	0.00	0.00
License Holders & Door Supervisors				
TH Personal Licence holder				
Door Supervisors (<i>per hr per Supervisor</i>)	At Cost	At Cost		
Internal Charges				
Small meeting room hire Mon-Fri (8am-5pm extended to 10pm on selected weekdays)	FOC	FOC		
Cancellation less than 72 hrs before	50%	50%	0.00	0.00
Catering Charges				
Kitchen Hire per head (minimum 100)	4	4	0.00	0.00
Servery Hire Only (per day)	65	65	0.00	0.00
Distribution of Free Printed Matter				
Non Static - Annual Consent	400.00	400.00	0.00	0.00
Non Static - Monthly consent	100.00	100.00	0.00	0.00
Static Annual Consent	200.00	200.00	0.00	0.00
Non-profit and community organisations	50.00 per consent badge	50.00 per consent badge		
Replacement badge	25.00	25.00	0.00	0.00
Taxi Licensing				
Vehicles				
Hackney Carriage	400.00	400.00	0.00	0.00
HACKNEY CARRIAGE (LOW EMISSION VEHICLE)	300.00	300.00	0.00	0.00
Hackney Transfer of Ownership	100.00	100.00	0.00	0.00
Hackney Change of Vehicle	100.00	100.00	0.00	0.00
Hackney Plate Deposit	50.00	50.00	0.00	0.00
Hackney Temporary Vehicle	75.00	75.00	0.00	0.00
Private Hire	262.00	262.00	0.00	0.00
PRIVATE HIRE (LOW EMISSION VEHICLE)	162.00	162.00	0.00	0.00
Private Hire Transfer	100.00	100.00	0.00	0.00
Private Hire Change of Vehicle	100.00	100.00	0.00	0.00
Private Hire Temporary Vehicle	75.00	75.00	0.00	0.00
Drivers				
Hackney Combined (1 yr licence)	115.00	115.00	0.00	0.00
Hackney Combined (3 yr licence)	345.00	345.00	0.00	0.00
Private Hire (1 yr licence)	101.00	101.00	0.00	0.00
Private Hire (3 yr licence)	303.00	303.00	0.00	0.00
Additional Charges				
Mandatory Safeguarding Awareness Test - provided by Oxfordshire County Council	N/A	15.00	0.00	0.00
Local Knowledge & Safeguarding Test	75.00	75.00	0.00	0.00
Local Knowledge & Safeguarding Re-Test	75.00	75.00	0.00	0.00
Disability Awareness Course	45.00	45.00	0.00	0.00
DBS check - all driver only, at cost	50.00	50.00	0.00	0.00
DVLA check - for new applicants only, at cost	8.00	8.00	0.00	0.00
Licence badge/replacement badge	10.00	10.00	0.00	0.00
Internal PHV Licence Plate	15.00	15.00	0.00	0.00

Community Services Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Internal HC Licence Plate	15.00	15.00	0.00	0.00
Replacement external plate	25.00	25.00	0.00	0.00
Exempt badge/replacement badge	25.00	25.00	0.00	0.00
Replacement approved fare chart	2.00	2.00	0.00	0.00
Replacement approved no smoking signs (includes VAT)	1.00	1.00	0.00	0.00
Duplicate paper licence (replacement)	2.00	2.00	0.00	0.00
Unpaid Cheque Charge	30.00	30.00	0.00	0.00
Amendments to Private Hire Operator Licence	25.00	25.00	0.00	0.00
Charge for Exemption Notice	50.00	50.00	0.00	0.00
Operator's Licence				
Vehicle 3 & under (1 YEAR LICENCE)	490.00	490.00	0.00	0.00
Vehicle 4 & over (1 YEAR LICENCE)	980.00	980.00	0.00	0.00
Vehicle 3 & under (5 YEAR LICENCE)	2,450.00	2450.00	0.00	0.00
Vehicle 4 & over (5 YEAR LICENCE)	4,900.00	4900.00	0.00	0.00
Motor Salvage Operators				
Scrap Metal Dealers (replaces Motor Salvage Operators)				
New Site Licence	1,200.00	1200.00	0.00	0.00
Renewal Site Licence	1,200.00	1200.00	0.00	0.00
Variation Site Licence	100.00	100.00	0.00	0.00
New Mobile Collector Licence	900.00	900.00	0.00	0.00
Renewal Mobile Collector Licence	900.00	900.00	0.00	0.00
Variation Mobile Collector Licence	100.00	100.00	0.00	0.00
Sex Establishments				
Sex establishment (Sex Shop or Sex Cinema)- New	8,520.00	8560.00	40.00	0.47
Sex establishment (Sex Shop or Sex Cinema)- Renewal	8,520.00	8560.00	40.00	0.47
Sex establishment (Sex Shop or Sex Cinema)- Variation/ transfer	1,170.00	1175.00	5.00	0.43
Sexual entertainment venues new	5,860.00	5890.00	30.00	0.51
Sexual entertainment venues renewal	5,320.00	5345.00	25.00	0.47
Sexual entertainment variation/ transfer	1,170.00	1175.00	5.00	0.43
Licensing Act 2003				
Application fee				
Application and Variation Fees - Premises Licenses and Club	100.00	100.00	0.00	0.00
Premises Certificates - Minimum				
Application and Variation Fees - Premises Licenses and Club	635.00	635.00	0.00	0.00
Premises Certificates - Maximum				
Enhanced fee for some premises with rateable value above £87,001 - Minimum	900.00	900.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Maximum	1,905.00	1,905.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Minimum	1,000.00	1,000.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Maximum	64,000.00	64,000.00	0.00	0.00
Annual fee				
Premises Licenses and Club Premises Certificates - Minimum	70.00	70.00	0.00	0.00
Premises Licenses and Club Premises Certificates - Maximum	350.00	350.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Minimum	640.00	640.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Maximum	1,050.00	1,050.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Minimum	500.00	500.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Maximum	32,000.00	32,000.00	0.00	0.00
Other Application Fees				
Personal License	37.00	37.00	0.00	0.00
Transfer of Premises Licence	23.00	23.00	0.00	0.00
Change of address	10.50	10.50	0.00	0.00
Copy of licence	10.50	10.50	0.00	0.00
Temporary Event Notice	21.00	21.00	0.00	0.00
Provisional Statement	315.00	315.00	0.00	0.00
Gambling Act 2005 - Premises				
Bingo Premises				
Application (3500 max permitted)	930.00	930.00	0.00	0.00
Annual fee (1000 max permitted)	610.00	610.00	0.00	0.00
Variation application (1750 max permitted)	1,330.00	1330.00	0.00	0.00
Transfer application (1200 max permitted)	430.00	430.00	0.00	0.00
Reinstatement application (1200 max permitted)	555.00	555.00	0.00	0.00
Provisional statement application (3500 max permitted)	805.00	805.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00

Community Services Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Family Entertainment Centre				
Application (2000 max permitted)	750.00	750.00	0.00	0.00
Annual fee (750 max permitted)	680.00	680.00	0.00	0.00
Variation application (1000 max permitted)	1,000.00	1000.00	0.00	0.00
Transfer application (950 max permitted)	400.00	400.00	0.00	0.00
Reinstatement application (950 max permitted)	485.00	485.00	0.00	0.00
Provisional statement application (2000 max permitted)	660.00	660.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Adult Gaming Centre				
Application (2000 max permitted)	750.00	750.00	0.00	0.00
Annual fee (1000 max permitted)	680.00	680.00	0.00	0.00
Variation application (2000 max permitted)	1,030.00	1030.00	0.00	0.00
Transfer application (1200 max permitted)	400.00	400.00	0.00	0.00
Reinstatement application (1200 max permitted)	485.00	485.00	0.00	0.00
Provisional statement application (2000 max permitted)	660.00	660.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Betting Premises (Track)				
Application (2500 max permitted)	890.00	890.00	0.00	0.00
Annual fee (1000 max permitted)	805.00	805.00	0.00	0.00
Variation application (1250 max permitted)	1,250.00	1250.00	0.00	0.00
Transfer application (950 max permitted)	420.00	420.00	0.00	0.00
Reinstatement application (950 max permitted)	520.00	520.00	0.00	0.00
Provisional statement application (2500 max permitted)	730.00	730.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Betting Premises (Other)				
Application (3000 max permitted)	835.00	835.00	0.00	0.00
Annual fee (600 max permitted)	600.00	600.00	0.00	0.00
Variation application (1500 max permitted)	1,160.00	1160.00	0.00	0.00
Transfer application (1200 max permitted)	420.00	420.00	0.00	0.00
Reinstatement application (1200 max permitted)	520.00	520.00	0.00	0.00
Provisional statement application (3000 max permitted)	730.00	730.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Gambling Act 2005 - Permits				
Alcohol Premises Gaming Machine Permits				
Application	150.00	150.00	0.00	0.00
Existing operator application	100.00	100.00	0.00	0.00
Annual fee	50.00	50.00	0.00	0.00
Permit variation fee	100.00	100.00	0.00	0.00
Transfer of permit	25.00	25.00	0.00	0.00
Change of name on permit	25.00	25.00	0.00	0.00
Copy of permit	15.00	15.00	0.00	0.00
Notification of 2 machines	50.00	50.00	0.00	0.00
Club Gaming Permits and Club Gaming Machine Permits				
Application	200.00	200.00	0.00	0.00
Application (Club Premises Certificate holder)	100.00	100.00	0.00	0.00
Annual fee	50.00	50.00	0.00	0.00
Permit variation fee	100.00	100.00	0.00	0.00
Renewal	200.00	200.00	0.00	0.00
Renewal (Club Premises Certificate holder)	100.00	100.00	0.00	0.00
Permit variation fee	100.00	100.00	0.00	0.00
Copy of permit	15.00	15.00	0.00	0.00
Family Entertainment Centre Gaming Machine Permits				
Application	300.00	300.00	0.00	0.00
Existing operator application	100.00	100.00	0.00	0.00
Renewal	300.00	300.00	0.00	0.00
Change of name on permit	25.00	25.00	0.00	0.00
Copy of permit	15.00	15.00	0.00	0.00
Gambling Act 2005 Temporary Use Notice				
Submission of Notice	500.00	500.00	0.00	0.00
Copy of Notice	25.00	25.00	0.00	0.00

Community Services Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Miscellaneous Charges				
Copy of Premises/Person Entry in Licensing Register	21.00	21.00	0.00	0.00
Statement of Licensing Policy document	41.00	41.00	0.00	0.00
Statement of Gambling Policy document	41.00	41.00	0.00	0.00
Copy of Licensing Decision Notice	21.00	21.00	0.00	0.00
Current list of licensing applications	10.50	10.50	0.00	0.00
Fixed Penalty Notice Fines (N.B. 17/18 TBC)				
Full standard charge				
Depositing litter	80.00	80.00	0.00	0.00
Community Protection Notice	100.00	100.00	0.00	0.00
Public Space Protection Order	100.00	100.00	0.00	0.00
Failure to produce waste documents	300.00	300.00	0.00	0.00
Failure to produce authority to transport waste	300.00	300.00	0.00	0.00
Unauthorised distribution of free printed matter	80.00	80.00	0.00	0.00
Failure to comply with a waste receptacles notice (S46-domestic waste)	100.00	100.00	0.00	0.00
Failure to comply with a waste receptacles notice (S47- commercial waste)	100.00	100.00	0.00	0.00
Cycling on a footpath	30.00	30.00	0.00	0.00
Parking of vehicles exposed for sale on a road	100.00	100.00	0.00	0.00
Repairing vehicles in a road by a business	100.00	100.00	0.00	0.00
Dog Fouling (charge set by Statute)	50.00	50.00	0.00	0.00
Failure to comply with a dog control order	80.00	80.00	0.00	0.00
Failure to comply with a request to turn off an idling engine on a stationary vehicle	20.00	20.00	0.00	0.00
Graffiti/Flyposting	75.00	75.00	0.00	0.00
Nuisance parking	100.00	100.00	0.00	0.00
Abandoning a vehicle	200.00	200.00	0.00	0.00
Failure to nominate key holder within alarm notification area	75.00	75.00	0.00	0.00
Noise Act FPN (residential)	110.00	110.00	0.00	0.00
Noise from licensed premises	500.00	500.00		
Reduced charge if paid within 10 days				
Depositing litter	55.00	55.00	0.00	0.00
Community Protection Notice	60.00	60.00	0.00	0.00
Public Space Protection Order	60.00	60.00	0.00	0.00
Unauthorised distribution of free printed matter	55.00	55.00	0.00	0.00
Failure to comply with a waste receptacles notice (S46- domestic waste)	75.00	75.00	0.00	0.00
Failure to comply with a waste receptacles notice (S47- commercial waste)	75.00	75.00	0.00	0.00
Failure to comply with a dog control order	55.00	55.00	0.00	0.00
Graffiti/Flyposting	55.00	55.00	0.00	0.00
Failure to nominate key holder within alarm notification area	55.00	55.00	0.00	0.00

Environmental Sustainability Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Contaminated Land Enquiries (not Land Charges)				
Location enquires - fixed price	75.00	75.00	0.00	0.00
Locational enquires- additional questions	23.00	23.00	0.00	0.00
Air Quality Enquiries				
Provision of data and written advice	Value of time spent based on hourly rate decided by Service Manager	Value of time spent based on hourly rate decided by Service Manager		
Environmental Sustainability Enquiries				
Provision of advice (e.g. air quality, contaminated land, ecology, flood risk, energy management, renewable energy, etc)	Value of time spent based on hourly rate decided by Service Manager	Value of time spent based on hourly rate decided by Service Manager		
Planning pre-application advice (Standard rated & exclusive of VAT)- renewable energy compliance, contaminated land, air quality, ecology, flood risk				
Additional specialist advice required by the developer at pre- application stage to be charged extra on hourly rate basis.	50.00	75.00	25.00	50.00
Miscellaneous				
Air Quality Reports	26.00	26.00	0.00	0.00
Contaminated Land Strategy document	26.00	26.00	0.00	0.00

Housing Revenue Account Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
<u>Exempt from VAT</u>				
Other charges				
Sheltered Guest Room Hire per night	5.00	10.00	5.00	100.00
<u>Standard rated & exclusive of VAT</u>				
Other charges				
ASSA Key	20.00	20.00	0.00	0.00
Controlled Entry Key Fob	25.00	25.00	0.00	0.00
Residential Leasehold Solicitor Questionnaire Fee	126.00	250.00	124.00	98.41
Futher Requests beyond standard Leasehold Property Forms		100.00	100.00	
<u>Residential Leasehold consent for Alterations/Home Improvements</u>				
Simple request		50.00	50.00	
Complex request requiring a surveyor's inspection		100.00	100.00	
Charge for retrospective permission - simple request		75.00	75.00	
Charge for retrospective permission - complex request		125.00	125.00	
<u>Exempt from VAT (before discounts)</u>				
Council tenant	13.85	14.85	1.00	7.22
Council tenant Premium	15.95	16.95	1.00	6.27
Blue badge council	13.85	14.85	1.00	7.22
Blue badge council Premium	15.95	16.95	1.00	6.27
Mobility council	13.85	14.85	1.00	7.22
Mobility council Premium	15.95	16.95	1.00	6.27
Garage with in curtiledge	13.85	14.85	1.00	7.22
Replacement lost/damaged permit		15.00		15.00
<u>VATable (before discounts)</u>		-		
		-		
Private tenant	13.85	14.85	1.00	7.22
Private tenant Premium	15.95	16.95	1.00	6.27
Blue badge private	13.85	14.85	1.00	7.22
Blue badge private Premium	15.95	16.95	1.00	6.27
Mobility private	13.85	14.85	1.00	7.22
Mobility private Premium	15.95	16.95	1.00	6.27
Replacement lost/damaged permit		15.00		15.00
<u>Exempt from VAT (before discounts)</u>		-		
		-		
Parking spaces	13.49	14.49	1.00	7.41
Parking spaces (Blue Badge)	13.49	14.49	1.00	7.41
Replacement lost/damaged permit		15.00		15.00
<u>VATable (before discounts)</u>				
Parking spaces Private	13.49	14.49	1.00	7.41
Replacement lost/damaged permit		15.00		15.00

Law & Governance Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Legal Services				
Copies of legal documents	Reasonable charges (minimum 25.00) to be set by Head of Law and Governance			
Costs recovered from 3rd parties in legal transactions when instructed by this Council	Value of time spent based on hourly rate or fixed fee decided by Head of Law and Governance			
Fees recovered from other public sector bodies in connection with legal services provided	Value of time spent based on hourly rate or fixed fee decided by Head of Law and Governance			
Democratic Services				
Copies of the Constitution	25.00	25.00	0.00	0.00
Copies of agenda	Reasonable charges to be set by Head of Law and Governance			
Inspection of background papers	Reasonable charges to be set by Head of Law and Governance			
Certification of existence of recipient for continued payment of pension	0.00			
Research of non electronically archived minutes				
Hire of ballot boxes	15.00	15.00	0.00	0.00
Hire of polling screens	15.00	15.00	0.00	0.00
Certificates of Registration	15.00	15.00	0.00	0.00
Executive Support				
St Giles Fair Tolls	Reasonable charges to be set by Head of Law and Governance			

Planning & Regulatory Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Planning				
<u>Standard rated & exclusive of VAT</u>				
Operations				
1. New Dwellings				
a) Outline (site area not exceed 2.5 ha) - charge per 0.1 hectare	385.00	385.00	0.00	0%
a) Outline (sites of 2.5 ha or more) - plus £100 per 0.1 hectare in excess of 2.5 hectare	9,527.00	9,527.00	0.00	0%
b) Others (50 or less) - charge per dwelling	385.00	385.00	0.00	0%
b) Others (51 or more) - plus £100 per dwelling in excess of 50	19,049.00	19,049.00	0.00	0%
2. New buildings or extensions (except dwellings, agricultural buildings or plant):				
a) Outline (site area not exceed 2.5 ha) - charge per 0.1 hectare	385.00	385.00	0.00	0%
a) Outline (sites of 2.5 ha or more) - plus £100 per 0.1 ha in excess of 2.5 hectare	9,527.00	9,527.00	0.00	0%
b) Others:				
(i) where no floor area is created	195.00	195.00	0.00	0%
(ii) where floor area created is below 40 sq.m.	195.00	195.00	0.00	0%
(iii) where floor area is between 40 and 75 sq.m.	385.00	385.00	0.00	0%
(iv) where floor area is between 75 and 3,750 sq.m. - charge per 75 sq. m	385.00	385.00	0.00	0%
(v) where floor area exceeds 3,750 sq.m - plus £100 per 75 sq. m in excess of 3,750 sq m	19,049.00	19,049.00	0.00	0%
3. Erection, alteration or replacement of plant or machinery				
(a) Site area not exceed 5 ha - charge per 0.1 hectare	385.00	385.00	0.00	0%
(b) Site area exceeds 5 ha - plus £100 per 0.1 ha in excess of 5 hectare	19,049.00	19,049.00	0.00	0%
4. Extensions or alterations to existing dwellings				
(a) one dwelling	172.00	172.00	0.00	0%
(b) 2 or more dwellings	339.00	339.00	0.00	0%
5. Curtilage, parking and vehicular access				
(a) Operations within the curtilage of a dwelling house for domestic purposes (including gates, fences, etc)	172.00	172.00	0.00	0%
(b) Car park, road and access to serve single undertaking	195.00	195.00	0.00	0%
Uses				
6. Change of use of a building: dwellings				
(a) from existing dwelling to two or more dwellings for 50 or fewer - charge per extra dwelling	385.00	385.00	0.00	0%
(b) from existing dwelling to two or more dwellings over 50 dwellings - plus £100 per dwelling in excess of 50	19,049.00	19,049.00	0.00	0%
(c) from other building to one or more dwellings for 50 or fewer - charge per extra dwelling	385.00	385.00	0.00	0%
(d) from other building to one or more dwellings over 50 dwellings - plus £100 per dwelling in excess of 50	19,049.00	19,049.00	0.00	0%
7. Use of disposal of refuse or waste materials and open mineral storage				
(a) Site area not exceed 15 ha - charge per 0.1 hectare	195.00	195.00	0.00	0%
(b) Site area exceeds 15 ha - plus £100 per 0.1 ha in excess of 15 hectare	29,112.00	29,112.00	0.00	0%
8. Material change of use other than above	385.00	385.00	0.00	0%
9. Erection on land for purposes of agriculture	See Fee Regs			
10. Erection of glasshouses on land used for agriculture	See Fee Regs			
11. Operations connected with oil and natural gas of for winning and working of minerals	See Fee Regs			

Planning & Regulatory Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Plant and machinery				
12. Wind Turbines				
a) Site area not exceeding 5 ha - charge per 0.1 hectare	385.00	385.00	0.00	0%
b) Site area exceeds 5 ha - plus £100 per 0.1 ha in excess of 50 hectare	19,049.00	19,049.00	0.00	0%
Advertisements				
13. Advertising relating to business and displayed on the premises	110.00	110.00	0.00	0%
14. Advance directions signs	110.00	110.00	0.00	0%
15. All other advertisements, e.g. banners	385.00	385.00	0.00	0%
Any Other				
16. Any other operation not within any of above categories - charge per 0.1 hectare	195.00	195.00	0.00	0%
Determination				
17. Whether the prior approval of the Council is required for				
Installation of a radio mast, radio equipment, housing or public callbox (telecommunications)	385.00	385.00	0.00	0%
Demolition (Part 31)	80.00	80.00	0.00	0%
18. Confirmation of compliance with condition attached to planning permission				
a) Householder application - charge per request	28.00	28.00	0.00	0%
b) Any other type of application - charge per request	97.00	97.00	0.00	0%
Any fee paid will be refundable if the LPA fails to give written confirmation within a period of 12 weeks				
Other Permission				
19. Variation of conditions:				
Application for removal or variation of a condition following grant of planning permission	195.00	195.00	0.00	0%
Lawful Development Certificates				
20. Existing use or development	Same as full	Same as full		
21. Existing use – lawful not to comply with a particular condition	195.00	195.00	0.00	0%
22. Proposed use or development	Half the normal planning fee	Half the normal planning fee		
Application for a New Planning Permission to replace an Extant Planning Permission.				
SCHEDULE 1 - (PART SUBSTITUTED FOR PART 1 OF SCHEDULE 1 TO THE 1989 REGULATIONS)				
PART 1 - Fee for applications for a grant of replacement planning permission subject to a new time limit: England Schedule 1 Part 1 New 7B of The Town and Country Planning (Fees for Applications and Deemed applications) Regulations 1989 as amended)				
7B(1) Where an application of the description contained in article 10B(1)(b) of the Town and Country Planning (General Development Procedure Order 1995 is made (consultations before grant of a replacement planning permission subject to a new time limit) the following fees shall be paid to the local planning authority -				
(a) if the application is a householder application,	57.00	57.00	0.00	0%
(b) if the application is an application for major development,	575.00	575.00	0.00	0%
(c) in any other case,	195.00	195.00	0.00	0%
Application for a Non-material Amendment Following a Grant of Planning Permission (Fees for applications for non-material changes to planning permission: England Regulation 11E of The Town and Country Planning (Fees for Applications and Deemed applications) Regulations 1989) as amended)				
(a) if the application is a householder application,	28.00	28.00	0.00	0%
(b) in any other case,	195.00	195.00	0.00	0%

Planning & Regulatory Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
<u>Exempt from VAT</u>				
Documents & Publications				
1st Decision notice	16.60	17.00	0.40	2%
Subsequent notice	16.60	17.00	0.40	2%
TPO's	22.00	22.50	0.50	2%
Legal Agreements	22.00	22.50	0.50	2%
Plans stamped Approved or Refused	6.60	7.00	0.40	6%
Local Development Framework Policies Map	25.50	26.00	0.50	2%
Oxford Core Strategy 2026	30.60	31.25	0.65	2%
Oxford Local Plan 2001-2016	76.50 (Oxford residents 50.00)	78.00 (Oxford residents 51.00)	1.50	2%
West End Area Action Plan 2007-2016	30.60	31.25	0.65	2%
Adopted Supplementary Planning Documents	7.65	8.00	0.35	5%
Sites and Housing Plan	25.50 plus 2.50 p&p	26.00 plus 3.00 p&p	1.00	4%
Barton Area Action Plan	30.60	31.25	0.65	2%
Northern Gateway Area Action Plan	30.60	31.25	0.65	2%
Provision of above documents and publications on the internet	FREE			
Provision of above documents and publications on the internet	FREE			
Subsequent plans according to size:				
AO plan	5.50	5.60	0.10	2%
A1 plan	5.50	5.60	0.10	2%
A2 plan	5.50	5.60	0.10	2%
A3 plan	0.00			
A4 plan	0.00			
Provision of above plans on the internet				
Other				
A4 Miscellaneous copies	0.00			
Subsequent copy	0.00			
<u>Standard rated & exclusive of VAT</u>				
Weekly schedule of applications				
By Post				
Commercial	181.20	185.00	3.80	2%
	151.00	154.00	3.00	2%
Local groups/residents	42.30	43.00	0.70	2%
	35.30	36.00	0.70	2%
Via email				
Commercial	46.00	47.00	1.00	2%
	38.50	39.25	0.75	2%
Local groups/residents	FREE			
<u>Planning - Other charges</u>				
<u>Standard rated & exclusive of VAT</u>				
Planning pre-application advice				
Large scale proposals (over 25 units or 2000m2)				
Charge per meeting	600.00	625.00	25.00	4%
Charge per written report	300.00	310.00	10.00	3%
Medium scale proposals (6-25 units or 500-2000m2)				
Charge per meeting	450.00	475.00	25.00	6%
Charge per written report	225.00	235.00	10.00	4%
Small scale proposals (up to 5 units or 499m2)				
Charge per meeting	300.00	325.00	25.00	8%
Charge per written report	150.00	160.00	10.00	7%

Planning & Regulatory Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Householder Developments				
NEW Charge per meeting	75.00	80.00	5.00	7%
NEW Charge per written report	37.50	40.00	2.50	7%
Listed Buildings - Non Householder				
NEW Charge per meeting	300.00	315.00	15.00	5%
NEW Charge per written report	150.00	160.00	10.00	7%
Listed Buildings - Householder				
NEW Charge per meeting	75.00	80.00	5.00	7%
NEW Charge per written report	37.50	40.00	2.50	7%
However, where a whole series of planning pre-application meetings is necessary, discounted bespoke charges may be negotiated if appropriate.				
Additional specialist advice (e.g. conservation, listed buildings, archaeology, trees, landscaping, housing, environmental protection, highways, etc) required by the developer at pre-application stage to be charged extra on hourly rate basis.	62.50	65.00	2.50	4%
Specialist consultant advice (eg. conservation, archaeology, trees, etc) to be provided on an hourly rate basis.	62.50	65.00	2.50	4%
However, bespoke one-off charges may be negotiated for production of substantial specialist documents, studies, reports etc.				
Requests for informal Permitted Development (PD) checks - To be introduced following availability of on-line expert advice system, including at planning reception. However submission of formal applications for Certificate of Lawful Use or Development is normally encouraged instead.	50.00	55.00	5.00	10%
<u>Exempt from VAT</u>				
Written requests for planning history and planning constraints searches	50.00	55.00	5.00	10%
Requests of hard copies of plans stamped approved or refused	6.12	6.50	0.38	6%
Application checking service per application	50.00	55.00	5.00	10%
Local Land Charges				
LLC1 form (Postal)	30.00	30.60	0.60	2%
LLC1 form (Electronic)	28.00	28.60	0.60	2%
LLC1 Additional Parcel	1.00	1.10	0.10	10%
Additional Enquiries	22.00	22.50	0.50	2%
<u>Standard rated & exclusive of VAT</u>				
<u>Local Land Charges</u>				
CON29R form (Postal)	90.00	91.80	1.80	2%
CON29R form (Electronic)	84.00	85.70	1.70	2%
CON29R Additional Parcel	16.00	16.40	0.40	3%
CON29O Optional Enquiries 4 to 21 (Additional parcel fees on application)	11.00	11.30	0.30	3%
CON29O Optional Enquiry 22 only	22.00	22.50	0.50	2%
Personal Searches				
Collection				
Land Charges Register	FREE			
CON29R Qu. 1.1k	FREE			
CON29R Qu. 3.7	FREE			
CON29R Qu. 3.8	FREE			

Planning & Regulatory Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Electronic				
Land Charges Register	5.00	5.10	0.10	2%
Compiled official answers combination of Qu. 1.1k, 3.4, 3.6, 3.7 and 3.8	15.00	15.30	0.30	2%
All other CON29R questions other than the above	As per official searches			
Official Answers for Component Data (CON29R)				
Charge by post				
Qu 1.1 a-e	7.00	7.20	0.20	3%
Qu 1.1 f-l	4.00	4.10	0.10	2%
Qu 1.2	5.00	5.10	0.10	2%
2.1-2.5	4.00	4.10	0.10	2%
Qu 3.1	3.00	3.10	0.10	3%
Qu 3.2	3.00	3.10	0.10	3%
Qu 3.3	Refer to Thames Water			
Qu 3.4 a-f	6.00	6.20	0.20	3%
Qu 3.5	3.00	3.10	0.10	3%
Qu 3.6 a-l	10.00	10.20	0.20	2%
Qu 3.7a-g	6.00	6.20	0.20	3%
Qu 3.8	4.00	4.10	0.10	2%
Qu 3.9a-n	20.00	20.40	0.40	2%
Qu 3.10 a-h	4.00	4.10	0.10	2%
Qu 3.11 a-b	4.00	4.10	0.10	2%
Qu 3.12 NEW		3.10	3.10	
Qu 3.13	3.00	3.10	0.00	0%
Q3.14	4.00	4.10	0.10	2%
Qu 3.15 NEW		4.10	4.00	
Charge Electronic				
Qu 1.1 a-e	6.50	6.70	0.20	3%
Qu 1.1 f-l	4.00	4.10	0.10	2%
Qu 1.2	4.50	4.60	0.10	2%
2.1-2.5	3.50	3.60	0.10	3%
Qu 3.1	2.50	2.60	0.10	4%
Qu 3.2	2.50	2.60	0.10	4%
Qu 3.3	Refer to Thames Water			
Qu 3.4 a-f	5.50	5.70	0.20	4%
Qu 3.5	2.50	2.60	0.10	4%
Qu 3.6 a-l	9.50	9.70	0.20	2%
Qu 3.7a-g	6.00	6.20	0.20	3%
Qu 3.8	4.00	4.10	0.10	2%
Qu 3.9a-n	20.00	20.40	0.40	2%
Qu 3.10 a-h	3.50	3.60	0.10	3%
Qu 3.11 a-b	3.50	3.60	0.10	3%
Qu 3.12 NEW		2.60	2.50	
Qu 3.13	2.50	2.60	0.10	4%
Q3.14	3.50	3.60	0.10	3%
Qu 3.15 NEW		3.60	3.50	

Planning & Regulatory Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
<u>Street Naming and Numbering Charges</u>				
<u>Exempt from VAT</u>				
Numbering of new developments (including sub-division of existing properties)				
1 plot	40.00	40.00	0.00	0%
2 plots	70.00	70.00	0.00	0%
3 plots	100.00	100.00	0.00	0%
4 - 20 plots	60.00 plus 15.00 per plot	60.00 plus 15.00 per plot	0.00	0%
21- 50 plots	155.00 plus 10.00 per plot	155.00 plus 10.00 per plot	0.00	0%
50+ plots	300.00 plus 5.00 per plot	300.00 plus 5.00 per plot	0.00	0%
New street name	100.00	100.00	0.00	0%
New building name (eg for blocks of flats / offices)	40.00	40.00	0.00	0%
Changes to new addresses caused by changes to development after issue of numbering scheme.	5.00 per plot	5.00 per plot		
Reissue of address following demolition and reconstruction	25.00	25.00	0.00	0%
Change of house name	40.00	40.00	0.00	0%
Addition of house name to numbered property	40.00	40.00	0.00	0%
Street renaming at the request of the owners	250.00 plus 20.00 per property	250.00 plus 20.00 per property	0.00	0%
<u>Building Control</u>				
Schedule 1				
Charges for the creation of or conversion to new dwellings - inclusive of VAT				
Number of Dwellings				
1	842.60	842.60	0.00	0%
2	1,123.10	1,123.10	0.00	0%
3	Please contact for quotation	Please contact for quotation		
Regularisation applications made in respect of unauthorised Schedule 1 work (i.e. where an application was not made at the time that the work was done) that has been undertaken since 1985, will be charged at an additional 50% of the standard fee, excluding VAT.				
Schedule 2				
Extension including controllable conservatories, not including basements (for more than one extension, use the total sum of internal floor area) - inclusive of VAT				
Extension up to 10m2	500.00	500.00	0.00	0%
10m2 – 40m2	641.30	641.30	0.00	0%
40m2 – 60m2	775.50	775.50	0.00	0%
60m2 – 100m2	842.60	842.60	0.00	0%
Over 100m2	Please contact for quotation	Please contact for quotation		
Basement or part basement	Please contact for quotation	Please contact for quotation		
Small domestic garages and carports and stores (Detached garages less than 30m2 may be exempt) - inclusive of VAT				
Up to 40m2	300.00	300.00	0.00	0%
40m2 – 60m2	400.00	400.00	0.00	0%
Over 100m2	Please contact for quotation	Please contact for quotation		

Planning & Regulatory Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Erection or non-habitable extension of detached building not used solely as a garage/carport/store - inclusive of VAT				
30m2 – 60m2	775.00	775.00	0.00	0%
60m2 – 100m2	842.60	842.60	0.00	0%
Over 100m2	Please contact for quotation	Please contact for quotation		
Loft conversion - inclusive of VAT				
Up to 100m2	584.10	584.10	0.00	0%
Over 100m2	Please contact for quotation	Please contact for quotation		
Conversion of garage to habitable space - inclusive of VAT				
Up to 10m2	500.00	500.00	0.00	0%
Up to 40m2	641.30	641.30	0.00	0%
40m2 – 60m2	775.50	775.50	0.00	0%
Over 60m2	Please contact for quotation	Please contact for quotation		
Controllable work (Not Competent Person Schemes) - inclusive of VAT				
Rewire/partial rewire of a single dwelling	Please contact for quotation	Please contact for quotation		
Any other controllable electrical work	Please contact for quotation	Please contact for quotation		
Multiple work (eg extension & basement/loft conversion/works) - inclusive of VAT				
up to £100,000	1,023.00	1,023.00	0.00	0%
Underpinning	Please contact for quotation	Please contact for quotation		
Energy efficiency improvements (Not Competent Person Scheme) - inclusive of VAT				
New and replacement windows and doors (Up to 7 windows and 2 doors to be installed at the same time).	135.30	135.30	0.00	0%
Removal/renovation of a thermal element	169.40	169.40	0.00	0%
Installation of solar panel/s	250.00	250.00	0.00	0%
Regularisation applications made in respect of unauthorised Schedule 2 work (i.e. where an application was not made at the time that the work was done) that has been undertaken since 1985, will be charged at an additional 50% of the standard fee, excluding VAT.				
Schedule 3				
Works not listed in schedules 1 or 2 e.g. Structural alterations, refurbishments, internal alterations - inclusive of VAT				
Estimated cost of works				
£0 - £5000	297.00	297.00	0.00	0%
£5001 - £10,000	371.00	371.00	0.00	0%
£10,001 - £20,000	539.00	539.00	0.00	0%
£20,001 - £50,000	709.00	709.00	0.00	0%
£50,001 - £75,000	1012.00	1012.00	0.00	0%
£75,001 - £100,000	1348.00	1348.00	0.00	0%
>£100,000	Please contact for quotation	Please contact for quotation		
Regularisation applications made in respect of unauthorised Schedule 3 work (i.e. where an application was not made at the time that the work was done) that has been undertaken since 1985, will be charged at an additional 50% of the standard fee, excluding VAT.				
Schedule 4				
All general costs such as chargeable advice, requests for viewing documentation, dealing with previously deposited applications etc will be based on the hourly rate	59.00	59.00	0.00	0%
Inspection and Provision of a Fire Risk Assessment Report	300.00	300.00	0.00	0%
Miscellaneous Fees - VAT needs to be added				
Copy of Approval Notice	20.60	21.00	0.40	2%
Copy of Completion Certificate	20.60	21.00	0.40	2%
Response to Solicitor enquires in relation to house sales	15.90	16.20	0.30	2%
Response to householders written enquiries re house sales	6.00	6.10	0.10	2%

Planning & Regulatory Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Food Hygiene Training				
Exempt from VAT				
Programmed Certificated Courses (charges are per person)				
Level 2 Award in Food Safety in Catering (Foundation)	75.00	75.00	0.00	0%
Level 3 Award in Supervising Food Safety in Catering (Intermediate)	250.00	250.00	0.00	0%
Level 4 Award in Managing Food Safety in Catering (Advanced)	730.00	730.00	0.00	0%
Level 2 Award in Health & Safety in the Workplace (Foundation)	90.00	90.00	0.00	0%
Exam resit charge- Level 2 award in Food Safety in Catering (Foundation)				
	POA	POA		
Exam resit charge- Level 3 award in Supervising Food Safety in Catering (Intermediate)				
	POA	POA		
Group Certificated Courses (for businesses requesting own on-site training)				
Level 2 Awards in Food Safety or Health & Safety - charge per candidate	68.00 (+travel cost if outside Oxford)	68.00 (+travel cost if outside Oxford)	0.00	0%
Level 2 Awards in Health & Safety - charge per candidate (minimum 10 delegates)	81.00 (+travel cost if outside Oxford)	81.00 (+travel cost if outside Oxford)	0.00	0%
Level 3 Award in Supervising Food Safety (3 day course, plus ½ day revision) - charge per candidate (minimum 10 delegates)	225.00 (+travel cost if outside Oxford)	225.00 (+travel cost if outside Oxford)	0.00	0%
Advanced Level 4 Food Hygiene (5 day course, plus 1 day revision) - charge per candidate (minimum 10 delegates)	657.00 (+travel cost if outside Oxford)	657.00 (+travel cost if outside Oxford)	0.00	0%
Other non certificated part day and day courses				
Other non specified training courses (minimum 10 delegates)	POA	POA		
Other Bespoke courses across Planning & Regulatory Services				
Charges for bespoke training courses will be calculated to take into account market rates	POA	POA		
Sustainable Food Advice				
Charging for business advice (e.g noise, pre planning application advice, odour etc) - per hour	55.00	56.00	1.00	2%
Food Business set up and advice consultation- per hour	55.00	56.00	1.00	2%
Primary Authority Initial Set Up Fee	POA	POA		
Primary Authority Hourly Fee	POA	POA		
Miscellaneous				
Accommodation assessments for UK entry clearance - charge per report				
	340.00	348.00	8.00	2%
Request for confirmation of registration in support of work permit application	50.00	51.00	1.00	2%
Food Condemnation Certificate (e.g. insurance claim for freezer breakdown, damaged food)- minimum 1 hour	85.00	86.50	1.50	2%
Works in default across Planning and Regulatory Services	Value of time spent based on hourly rate decided by Head of Planning and Regulatory Services	Value of time spent based on hourly rate decided by Head of Planning and Regulatory Services		
Provision of factual statements etc across Planning and Regulatory Services	Value of time spent based on hourly rate decided by Head of Planning and Regulatory Services	Value of time spent based on hourly rate decided by Head of Planning and Regulatory Services		

Planning & Regulatory Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Copy of Legal Notice	22.00	22.50	0.50	2%
Copy of Premises/Person Entry in Licensing Register	21.00	21.50	0.50	2%
Confirmation of Food Business Registration	25.00	25.50	0.50	2%
Plans under copyright	9.00	9.00	0.00	0%
Plans: A0, A1 & A2 size	5.00	5.00	0.00	0%
Plans: A3 & A4 size	1.00	1.00	0.00	0%
Photocopying per A4 sheet	0.50	0.50	0.00	0%
Invoice request	22.00	22.50	0.50	2%
Recovery Fee - Dishonoured Cheque	30.00	30.50	0.50	2%
Home Improvement Agency				
HIA fee rate for professional services as an agent for a client in receipt of a disabled facilities grant or other building work	15% of the value of works plus ancillary costs	15% of the value of works plus ancillary costs		
Acting as an agent for a client who is privately funding building works:	Fee of 10% of the builders quotation plus ancillary costs	Fee of 10% of the builders quotation plus ancillary costs		
HIA fee rate for administrative services in support of a private sector housing grant application or privately funding building works	£230 plus VAT per application	£235 plus VAT per application	5.00	2%
HIA fee rate for the management of HRA funded adaptations schemes	15% flat fee per scheme £19 per hour, including VAT, plus the cost of materials used	15% flat fee per scheme £19 per hour, including VAT, plus the cost of materials used	0.00	0%
Small Repairs Service				
Supply and Fit Keysafe	47.00	48.00	1.00	2%
Supply and Fit Alert Keysafe (Within 1 working day)	59.00	60.00	1.00	2%
Street Trading Consents - subject to approval by General Purposes Licensing Committee				
City Centre & Late Night Traders				
Application Fee	310.00	315.00	5.00	2%
Annual consent (Pro Rata for period of Consent)	7,800.00	7,950.00	150.00	2%
Weekly Consent (Weekly Rota)	175.00	178.00	3.00	2%
All other traders				
Application Fee	310.00	315.00	5.00	2%
Annual consent (Pro Rata for period of Consent)	2,645.00	2,700.00	55.00	2%
Peripatetic traders (mobile traders- e.g. icecream vans, sandwich vans)				
Application fee	102.00	104.00	2.00	2%
Annual consent (Pro Rata for period of Consent)	1,375.00	1,400.00	25.00	2%
General Charges				
Replacement Consent	31.00	31.50	0.50	2%
Identification badge (per badge)	31.00	31.50	0.50	2%
Events				
Street Trading at event for commercial benefit (up to 5 days) - per stall	26.00	26.50	0.50	2%
Street Trading at event for commercial benefit (6-14 days) - per stall	42.00	43.00	1.00	2%
Street Trading at event for community / charity benefit	No Fee	No Fee		
Street Café Licences - subject to approval by General Purposes Licensing Committee				
Annual Fee	750.00	750.00	0	0%
NEW: Annual Neighbourhood Shopping Centre Fee based on location as per Local Plan	N/A	350.00		

Planning & Regulatory Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Miscellaneous Licensing - subject to approval by General Purposes Licensing Committee				
Acupuncture, ear piercing, electrolysis & tattooing (only payable on first registration - person)	113.00	115.00	2.00	2%
Acupuncture, ear piercing, electrolysis & tattooing (only payable on first registration - premises)	225.00	230.00	5.00	2%
Animal Boarding Establishment	180 + vet fees	183 + vet fees	3.00	2%
Dangerous Wild Animals	410 + vet fees	415 + vet fees	5.00	2%
Dog Breeding Establishment	180 + vet fees	183 + vet fees	3.00	2%
Pet Shop	180 + vet fees	183 + vet fees	3.00	2%
Riding Establishment	415 + vet fees	415 + vet fees	5.00	2%
Zoo	415 + vet fees	415 + vet fees	5.00	2%
HMO Licensing				
For the service of paper Notices by post	30.00	30.00	0.00	0%
Initial Application for a 1 year licence where the owner comes forward to licence voluntarily and is able to demonstrate that the property was acquired and operating as an HMO within the previous 12 weeks	400.00	408.00	8.00	2%
Initial Application for a 1 year licence where the owner has been found to be operating an unlicensed HMO for more than 12 weeks.	999.00	1,499.00	500.00	50%
Basic Annual Renewal to reflect need to re inspect due to poor management practices and non-compliance	357.00	365.00	8.00	2%
Basic Annual Renewal with no re-inspection necessary	187.00	191.00	4.00	2%
5 year or end of Scheme licence where landlord/agent meets criteria	300.00	307.00	7.00	2%
Renewal of an annual licence to a 2 year licence where landlord/agent meets criteria (no inspection required)	210.00	215.00	5.00	2%
Inspection to advise on requirements before property is licensed.	150.00	153.00	3.00	2%
Housing Act charges				
Charging for the service of Improvement Notices, Prohibition Orders or Hazard Awareness Notices under the Housing Act 2004.	500.00	510.00	10.00	2%
Charging for taking Emergency Remedial Action or serving an Emergency Prohibition Order under the Housing Act 2004.	595.00	607.00	12.00	2%
Charging for review of Suspended Improvement Notices or Suspended Prohibition Orders served under the Housing Act 2004.	300.00	306.00	6.00	2%
Other charges incurred in the determining of whether to serve a notice/make an order	Value of time spent based on hourly rate decided by Head of Planning and Regulatory Services + costs incurred Fee of 10% of the rent repaid to the tenant	Value of time spent based on hourly rate decided by Head of Planning and Regulatory Services + costs incurred Fee of 10% of the rent repaid to the tenant		
Rent repayment order service for tenants				

Planning & Regulatory Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Integrated Pollution Prevention & Control Permits				
LAPPC Charges - Industrial processes covered by Environmental Permitting Regulations	The fee for each application and renewal will be calculated in accordance with DEFRA guidance	The fee for each application and renewal will be calculated in accordance with DEFRA guidance		
Mobile Homes Act 2013				
New application	327.00	333.50	6.50	2%
Licence alterations application	300.00	306.00	6.00	2%
Depositing of site rules fee	110.00	112.00	2.00	2%
Transfer of licence application	327.00	333.50	6.50	2%
Copy of licence	25.00	25.50	0.50	2%
NEW: Existing operator annual licence				
Large (51+)				
Site inspections every 12 months (Cat A risk rating)	382.00	390.00	8.00	2%
Site inspections every 18 months (Cat B risk rating)	255.00	260.00	5.00	2%
Site inspections every 24 months (Cat C risk rating)	191.00	195.00	4.00	2%
Site inspections every 36 months (Cat D risk rating)	127.00	129.50	2.50	2%
Medium (11-50)				
Site inspections every 12 months (Cat A risk rating)	300.00	306.00	6.00	2%
Site inspections every 18 months (Cat B risk rating)	200.00	204.00	4.00	2%
Site inspections every 24 months (Cat C risk rating)	150.00	153.00	3.00	2%
Site inspections every 36 months (Cat D risk rating)	100.00	102.00	2.00	2%
Small (10 or less)				
Site inspections every 12 months (Cat A risk rating)	218.00	222.50	4.50	2%
Site inspections every 18 months (Cat B risk rating)	145.00	148.00	3.00	2%
Site inspections every 24 months (Cat C risk rating)	109.00	111.00	2.00	2%
Site inspections every 36 months (Cat D risk rating)	73.00	74.50	1.50	2%
Transferring/Replacing Licences & Certificates				
Other replacement licence	27.00	27.50	0.50	2%

Housing & Property Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
<u>Exempt from VAT</u>				
Weekly Charges				
Temporary Accommodation [Heat,Light,Cook] - 1 bed	15.20	15.50	0.30	1.97
Temporary Accommodation [Heat,Light,Cook] - 2 bed	16.00	16.00	0.00	0.00
Temporary Accommodation [Heat,Light,Cook] - 3 bed	18.00	19.00	1.00	5.56
Temporary Accommodation [Heat,Light,Cook] - 4 bed	25.00	25.00	0.00	0.00
Temporary Accommodation Rent - 1 bed	204.34	144.34	(60.00)	(29.36)
Temporary Accommodation Rent - 2 bed	236.54	176.54	(60.00)	(25.37)
Temporary Accommodation Rent - 3 bed	266.66	206.66	(60.00)	(22.50)
Temporary Accommodation Rent - 4 bed	335.19	275.19	(60.00)	(17.90)
Temporary Accommodation [Water & Sewerage] - 1 bed	5.30	5.30	0.00	0.00
Temporary Accommodation [Water & Sewerage] - 2 bed	6.50	6.00	(0.50)	(7.69)
Temporary Accommodation [Water & Sewerage] - 3 bed	9.20	8.50	(0.70)	(7.61)
Temporary Accommodation [Water & Sewerage] - 4 bed	12.50	11.00	(1.50)	(12.00)
Nightly Charge Rent - Any unit size with no kitchen	160.38	160.38	0.00	0.00
<u>Exempt from VAT (before discounts)</u>				
Council tenant	13.85	14.85	1.00	7.22
Council tenant Premium	15.95	16.95	1.00	6.27
Blue badge council	13.85	14.85	1.00	7.22
Blue badge council Premium	15.95	16.95	1.00	6.27
Mobility council	13.85	14.85	1.00	7.22
Mobility council Premium	15.95	16.95	1.00	6.27
Garage with in curtiledge	13.85	14.85	1.00	7.22
Replacement lost/damaged permit	-	15.00	N/A	N/A
<u>VATable (before discounts)</u>				
Private tenant	13.85	14.85	1.00	7.22
Private tenant Premium	15.95	16.95	1.00	6.27
Blue badge private	13.85	14.85	1.00	7.22
Blue badge private Premium	15.95	16.95	1.00	6.27
Mobility private	13.85	14.85	1.00	7.22
Mobility private Premium	15.95	16.95	1.00	6.27
Replacement lost/damaged permit	-	15.00	N/A	N/A
<u>Exempt from VAT (before discounts)</u>				
Parking spaces	13.49	14.49	1.00	7.41
Parking spaces (Blue Badge)	13.49	14.49	1.00	7.41
Replacement lost/damaged permit	-	15.00	N/A	N/A
<u>VATable (before discounts)</u>				
Parking spaces Private	13.49	14.49	1.00	7.41
Replacement lost/damaged permit	-	15.00	N/A	N/A

Housing & Property Fees & Charges 2017/18

	2016/17 Charge	2017/18 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Estate Management Fees and Charges				
Acquisition or Leasing of Leasehold property				
Rent up to £9,999 per annum	2,250.00	2,250.00	0.00	0.00
Rent between £10,000 and £49,999 p.a.	2,750.00	2,750.00	0.00	0.00
Rent between £50,000 and £99,999 p.a.	4,000.00	4,000.00	0.00	0.00
Rent over £100,000 p.a.	8,500.00	8,500.00	0.00	0.00
Settlement of Rent Reviews and Lease Renewals of Leasehold property				
Rent up to £9,000 per annum	1,000.00	1,000.00	0.00	0.00
Plus additional %age:				
On the rent between £10,000 and £49,999 p.a.	1,250.00	1,250.00	0.00	0.00
On the rent between £50,000 and £149,999 p.a.	1,250.00	1,250.00	0.00	0.00
On the rent over £150,000 p.a.	1,250.00	1,250.00	0.00	0.00
Acquisition or Disposal of Freehold property				
Capital value up to £99,999	2,750.00	2,750.00	0.00	0.00
Capital value between £100,000 and £499,999	4,500.00	4,500.00	0.00	0.00
Capital value between £500,000 and £2 million	10,000.00	10,000.00	0.00	0.00
Capital value over £2 million	12,500.00	12,500.00	0.00	0.00
Valuation of Leasehold and Freehold property				
Rental value up to £9,999 per annum	1,000.00	1,000.00	0.00	0.00
Rental value between £10,000 and £49,999 p.a.	1,000.00	1,000.00	0.00	0.00
Rental value between £50,000 and £99,999 p.a.	1,000.00	1,000.00	0.00	0.00
Rental value over £100,000 p.a.	1,000.00	1,000.00	0.00	0.00
Capital value up to £99,999	1,000.00	1,000.00	0.00	0.00
Capital value between £100,000 and £499,999	1,550.00	1,550.00	0.00	0.00
Capital value between £500,000 and £2 million	2,650.00	2,650.00	0.00	0.00
Capital value over £2 million	5,250.00	5,250.00	0.00	0.00
Consents				
To Assignments and Subletting	800.00	800.00	0.00	0.00
Alteration of Lease terms or consent for alterations	800.00	800.00	0.00	0.00
If both an alteration and alienation	1,300.00	1,300.00	0.00	0.00
Administration fee for consent (in relation to restrictive covenants)	275.00	275.00	0.00	0.00
Administration fee for preparation of access licences and similar agreements (Minimum charge)	200.00	200.00	0.00	0.00
For work based on a time charge: Hourly Rate £100 / hour				

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